

MEETING MINUTES

Meeting Name: Safety Committee Meeting Date: 6/14/2023 (Monthly); Zoom Time Begin: 3:00 p.m. • Time End: 3:30 p.m. Facilitator: Brian Puncocher

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use <u>underline</u> to highlight)
Introduction; Personnel/HR	Brian		"Thank You" for being here and volunteering on the Safety Committee!	Discussion Decision Advocacy Information Document
Safety/Safety Videos	Brian		• Safety video: "Electrical safety awareness" (9:21)	Discussion Decision Advocacy Information Document
Injury/IIIness/Incident Reports	Brian		 New injury reports since last meeting on April 12th: (8). An unknown person lost their balance while riding a bike and hit their forehead on concrete. They declined medical treatment and left the campus on their bike. While at a basketball game, a visitor jumped into the air and came down on their leg wrong and heard a snap. EMS arrived. A student cut their left index finger while pruning. They did not need medical treatment. A visitor slipped down some stairs, and their left ankle rolled. They did not seek medical treatment. During a field trip in the Environmental Learning Center, a 1st grade student fell into a blackberry bush causing scrapes and scratches to their left calf. Treatment included antiseptic wipes and ointment. There was an altercation between two visitors. One of them was punched in the face and received a bloody lipe and scrapes on their arms and hands. They did not received medical treatment, however 911 was called. A student reported shortness of breath, swelling in hands and fact, and coult not see well. EMC was called. Two visitors were skadeboarding off steps. They ran off. One of their parents called to report that they hurt themselves running. 	Discussion Decision Advocacy <u>Information</u> Document

Questions, comments, discussion	Brian		 Completed: JCI completed annual elevator fire alarm testing on 3 campuses; Western States Fire troubleshooted Streeter fire sprinkler system by pressure hydrotesting system for pipe leaks; s-a sprinkler inspections at Automotive paint booths and kitchen; purge grease trap in kitchen tomorrow; TVF&R walkthough fire inspection at Wilsonville. Upcoming: Western States Fire set up new switches in Streeter FACP; Western States to replace 21-ft of leaking sprinkler pipe in Streeter; annual fire door (8 total) drop testing in July; hazardous waste pick July/Aug by Clean Harbors; waste drop-off at Metro; new first aid kits in DYE; reviewing recently completed building inspections. Ongoing: Monthly inspections of emergency eye washes & showers at Oregon City & Harmony campuses; placards (and caution tape if appropriate) being placed on electrical panels in shared spaces; IPM/pest control as needed by both Custodial and Western Exterminator. Next meeting: Wednesday, July 12, 2023, 3-3:30 pm (second Wednesday of each month). 	Discussion Decision Advocacy <u>Information</u> Document			
Quarterly Walk-through Building Safety Inspections	Brian		• Completed Q2/May walkthough building safety inspections (thank you to those who assisted!)in process of reviewing. Next quarterly inspections in August. Substitutes for a monthly meeting.	Discussion Decision Advocacy Information Document			
Minutes			Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Puncocher. Posted at: <u>http://webappsrv.clackamas.edu/committees/CUDC-SC/</u>				
Upcoming Meeting Dates	Start Time	End Time	Location				
Second Wednesday of each month	3:00 pm	3:30 pm	Zoom				
Invited							
Brian Puncocher, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Tatevik Garland, Joan Harrison- Buckley, Jay Leuck, Jennifer Jett, Laura Smith, Michelle Baker, Joyce Gabriel, Cindi Woodard, Jann York, Bob Cochran, Travis Swanson, Mark House, Vanessa Vu, Kattie Riggs, Jenn Wiggins, Aschlie Town, Carl Graham							
Attendance							

Bob Cochran, TJ McDonough, Kattie Riggs, Laura Smith, Jann York, Travis Swanson

Safety video:

• "Electrical safety awareness" (9:21) <u>https://www.youtube.com/watch?v=ggJo6m8NZtA&list=PLnSZ2Y0efQ1GcZ44hPXwpuj4otVBdqGpZ&index=1&t=206s</u>